



Public Library of New London  
Minutes of Board of Trustees Meeting  
November 15, 2011

**Call to Order:** at 4:05 PM by President Daneen Roth

**Roll Call:** G. Angell, J. Briddell, M. Doherty, J. Esposito, E. Gerity, J. Gonzalez, W. Hannaford, D. Hersant, S. Maryeski Director, D. Roth, B. Willoughby. Excused: E. Garcia-Gonzalez.

**Minutes of the October 2011 meeting:** M. Doherty MOVED, J. Esposito SECONDED. SO MOVED.  
Minutes accepted as distributed.

**Director's Report:** See attached report. Points of interest as follows:

- Ellen Paul was introduced to the Board as the new Head of Circulation
- A reception was given for the retiring Head of Circulation.
- Two new hires.
- Security Guard was introduced to the Board. He has started and will be employed until the end of March.
- January through March the Library will be open on Sundays 1-4 PM. Unanimous vote of the Board.
- Adopt a Book program ends November 30<sup>th</sup>.
- Children's circulation was up 53% for the summer
- Director attended last City Council meeting to thank them for their support of the library.
- Facebook has now become a communications tool for the Library. We have had 34 responses to a question posted on the site.
- Program held from a Safe Cities Grant: 14 Teenagers attended.
- Facilities: The new doors delivery will be held up because of the floods in Pennsylvania which is where they are being manufactured.
- Metrocast has granted us \$500 for library expenses to spend as desired by the Board of Trustees.

**Treasurer's Report:** D. Hersant states we are on target. Budget placed on file.

**Development Committee:** Members are W. Hannaford, D. Roth. One more member is needed.

**Building & Grounds:** G. Angell reports:

a. Roof: Mike Coleman, Architect from Lindsay, Liebig, & Roche who examined the roof has not yet submitted a report but the facilities committee will meet with him this week.

b. Gas Boilers: Two companies have been contacted thus far, and one has sent in a bid. At least one more company will be contacted for a bid.

c. Plowing: It has been decided that the Library will depend on the city to do the plowing.

**Friends:** J. Esposito reports that the Annual Reception was well attended. Todd Gipstein was the guest speaker. He gave a background and synopsis and book signing of his new book, Legacy of the Light.

**Policy & Bylaws:** M. Doherty requested any changes to the Bylaws as presented at this meeting. The following changes were made and approved by the Board: (Changes are underlined)

Article III, Section I: Second sentence will read as follows: "The Immediate Past President of the Board may serve as a non-voting ex officio member of the Board."

Article IV, Section 4: The agenda of each meeting of the Board shall be sent....."

Article V, Section 8: The unexpired term of any officer shall be filled by a member elected by a majority....."

Article XV, Section 5: The Library Director shall prepare an annual budget with the assistance of the Finance Committee and shall submit the budget to the Board for its approval."

E. Gerity MOVED, W. Hannaford SECONDED these final changes to the Bylaws. SO MOVED AND EFFECTIVE IMMEDIATELY.

**Long Range Planning:** J. Briddell, G. Angell, and W. Hannaford will comprise this committee. J. Briddell will call a meeting.

**Old Business: None**

**New Business:** S. Maryeski, Director brought to the table a proposed list of Closed Dates for the Library. The Board decided that due to the imminent arrival of the 2011 holidays, only these would be addressed. **The Board voted to do as follows:**

Wednesday, November 23, 2011: closing will remain at 5PM.

Friday, November 25, 2011: the Library will remain open

Saturday, December 24, 2011: the Library will be closed.

Monday, December 26, 2011: the Library will be closed.

Saturday, December 31, 2011: the Library will be closed.

Other holidays will remain as before until they can be reassessed at the January Board Meeting.

**Reminder: SUNDAY Library hours January through March will be from 1-4 PM. There will not be a Security Guard on the premises during those hours.**

There being no further business, E. Gerity MOVED, J. Briddell SECONDED. SO MOVED. Meeting adjourned at 5:30 PM.

Respectfully submitted,

Ethel Gerity, Secretary and Member of the Board of Trustees

**Distribution**

Board of Trustees      City Clerk (3)      Library Director      City Council Liason

Library Website: [www.PLNL.org](http://www.PLNL.org)