



*Next regular
meeting*

**April 19, 2011
4:00 p.m.**

**Public Library of New London
Meeting of Board of Trustees
March 15, 2011, 4:00 p.m.
MINUTES**

1. **CALL TO ORDER.** D. Roth called the meeting to order at 4:14 p.m.
2. **ROLL CALL.** G. Angell, M. Cibes, L. D. Cornish, M. Doherty, J. Esposito, E. Gerity, E. Garcia-Gonzalez, J. Gonzalez, D. Hersant, S. Maryeski (*ex officio*), D. Roth (until 5:00 p.m.), B. Willoughby. Excused: J. Briddell, M. Passero (*City Council Liaison*).

The Board expressed its appreciation to Rev. L. David Cornish for his service to the Library, as his most recent term ends. He was asked to choose a book that the Board can donate to the Library in his name.

3. **PUBLIC COMMENTS** (none)

4. **ACCEPTANCE OF MINUTES**

MOTION: Ethel Gerity moved to accept the minutes of the Board Meeting of February 15, 2011. Rev. Cornish seconded the motion, which passed unanimously.

5. **CORRESPONDENCE**

The Library has received its CT Certificate of Charitable Organization for 2011. This annual registration exempts the Library from State taxes.

6. **REPORTS**

- a. Director (S. Maryeski)

The Board reviewed the Director's written report, along with spreadsheets showing circulation and other usage data since July 2010.

The Board also discussed the need to tighten security with respect to locking exterior doors, both to protect personnel and materials and to reduce costs for police responses to alarms.

- b. Executive Committee (President D. Roth) (no report)

- c. Personnel/Nominating Committee (Chair J. Esposito)

Board members will vote on an updated personnel policy at the April 2011 Board meeting, after they have reviewed the Committee's draft policy (to be mailed in March).

- d. Treasurer & Finance Committee (Chair D. Hersant)

Operating expenses are over budget by about \$20,000 as of February 28, 2011.

The Library's investment cash position is about \$600,000 as of January 31, 2011.

The Treasurer will investigate potential financial advisors for the Library investments.

He will also consider updating the Library's investment and financial reporting policies.

e. Fund-Raising Committee (Chair M. Cibes)

The Library has received about \$3,000 in Annual Giving 2010 gifts to date.

The Library will send out a letter soliciting donations for repair of the leaking roof above the 1976 building addition.

f. Grants Committee (Chair B. Willoughby)

Architect R. Gipstein is drafting plans for reconfiguring the Children's Center with a central desk at its entrance.

g. Building/Grounds Committee (Chair G. Angell)

The Committee plans to meet with a Lindsay Leibig architect about the roof repair work.

h. Friends of the Library (President J. Esposito)

The annual book sale is planned for May 28, 2011. It will include sale of books, baked goods, plants, and other boutique items.

Board members were encouraged to join the Bookworm Club.

i. Policy/Bylaws Committee (Chair M. Doherty)

The Committee reviewed the patron policies and related constructive comments made by the department heads. Board members will receive copies of the draft policies at the April 2011 meeting and vote on the policies at the May 2011 meeting.

j. Long Range Planning Committee (Chair J. Briddell) (no report)

k. Other Business/Other Action Items (none)

7. **NEW BUSINESS**

The Director presented documents describing CT's *Connecticard* and *Connecticar* programs.

The former refers to the program by which a resident of any town in CT can use his/her hometown library card to borrow materials from any of public libraries in the state; the latter refers to the Interlibrary Loan Delivery Service for in-state exchanges of materials.

She also provided statistics about the number of items borrowed and the number lent from New London's Library. Our Library patrons borrow about 32,000 items from Waterford, and Waterford patrons borrow about 1,000 items from our Library.

8. **EXECUTIVE SESSION** (none)

9. **SETTING OF FUTURE BUSINESS**

The May Board meeting is re-scheduled from May 17, 2011, to May 24, 2011.

10. **ADJOURNMENT**

MOTION: D. Hersant moved to adjourn the meeting at 5:30 p.m. The motion was seconded and passed unanimously.

Respectfully submitted,
Margaret Cibes

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Board of Trustees City Clerk (3)
Library website: www.PLNL.org

Library Director

City Council Liaison