



PUBLIC LIBRARY OF NEW LONGON

Board of Trustees Meeting
June 12, 2013

The meeting was called to order by President Daneen Roth at 3:25 p.m.

Present: G. Angell, L. Braxton, M. Doherty, J. Esposito, E. Garcia-Gonzalez, E. Gerity, J. Gonzalez, W. Hannaford, D. Hersant, D. Roth, Director S. Maryeski

Minutes of April 16, 2013 approved

Director's Report – see her written report.

Personnel Committee – proposed a 2% increase in wages for all staff for the coming fiscal year (with the exception of three employees who are part of the step program and will be given raises according to that program). It was so voted.

The annual evaluation of the director will be completed by the board members and the forms forwarded to the chairman before the next monthly meeting.

Treasurer Report – because the bookkeeper was out for the past week the financial statements were not available for this meeting. They will be completed and mailed out the next week or so.

A meeting is planned with a number of financial firm advisors during the coming week, to determine if it might be advisable to consider a different one from the current firm.

Finance Committee – re the budget for the coming year, considering the proposed cut in the city's allocation: the only way to save will be through diminished personnel costs (hiring part time vs. full time employees and cutting the hours of operation) Possibly will close the library on Wednesdays at 1 p.m.

Building & Grounds Committee – bathroom needs remodeling (50% grant from state), windows on one side of building need repainting, advertising has gone out for step repairs to old part of building, and a teen area will be developed with money coming from the L.O.L. grant of the Community Foundation.

Friends of the Library – the book sale was successful, with approximately \$3,000 anticipated as the net profit.

Policy/Bylaws Committee – proposed changes to the membership provisions of the bylaws and terms of office of officers, and the addition of an Article covering the Personnel Committee. Also proposed minor changes to the patron policies regarding the use of computers by children and the number of requests permitted from the interlibrary loan program. All changes and additions were voted to be adopted.

New Business – four members of the board have terms that will expire on June 30, 2013 (E. Gerity, J. Gonzalez, D. Hersant and D. Roth). They were all nominated to serve additional three year terms and it was so voted.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Mary Doherty
Secretary