



## **PUBLIC LIBRARY OF NEW LONDON**

Board of Trustees Meeting

October 21, 2014

The meeting was called to order by President Daneen Roth at 4:10 p.m.

Present: G. Angell, M. Doherty, J. Esposito, D. Hersant, A. Kinsall, D. Roth, Director S. Maryeski

Absent: L. Braxton, E. Garcia Gonzalez, E. Gerity, W. Hannaford

Minutes of the September 16, 2014, meeting were approved.

Director's Report—See her written report. The Adopt-a-Book program will begin November 17, with a kick-off program from 5 to 6 p.m. A variety of classic books will be added this year.

"Memorial to the Thresher" will be held on Saturday, November 29.

Donna Vendetto (a friend of the library) has arranged for approximately \$2,000 in donations in memory of a friend of a number of people. The amount will be used to purchase new bookshelves as a memorial.

So far this year 539 pounds of food have come in to replace fines of \$576.

Executive Committee—The committee met on October 20, 2014, to discuss approaches to the upcoming annual giving appeal.

A strategic planning committee will meet on October 22, 2014. Question: should the board ask the city in its budget submittal for an amount equal to 2% of the city's total annual budget (the library is currently receiving considerably less). See attached for reasons supporting this request

Treasurer's Report—the budget for the current year was approved, showing total anticipated expenditures of \$682,000, of which \$625,000 is expected to be received from the city.

So far this year we are approximately \$10,000 over the expenditures budget.

Don Spring, the library's investment adviser, will be asked to attend an upcoming board meeting to bring its members up to date on the current status of the library's investments.

Development Committee—D. Roth distributed a draft of the annual giving letter, requesting comments and suggestions. The mailing is planned for before Thanksgiving.

Grant Committee—A consultant for the American Library Assn. conducted a three day seminar last week on the subject of how to convince a city to allocate more money to the library. Board members and a number of guests attended.

Building & Grounds—a small leak still exists around a section of the old roof and should be corrected soon.

One speed bump has been installed in the parking lot and another will be coming. G. Angell is going to paint an arrow at the State St. exit to indicate no entrance from there.

Bids are out for a new water heater and for replacing some windows on the second floor.

Friends of the Library--monies received from the book sale, dues, raffle, Bookworm Club and donations have been such that it is anticipated that \$10,000 will be donated to the library this year, as it was last.

Policy/Bylaws Committee—Changes in the Patron Policies to prohibit the use of cell phones in any part of the building, and permission to allow beverages in parts of the library except for the computer areas were approved, as was a change to the Fee Schedule to provide for a \$2 fee for notary service.

New Business—Library hours for Thanksgiving Eve were set at 1-5 p.m. and for Christmas Eve and New Year's Eve at 9:30 to 1 p.m.

Executive Session—called to review the evaluations of the director which had been submitted by the board members, after which the board meeting adjourned at 6:10 p.m.

Respectfully submitted,

Mary Doherty, Secretary