



PUBLIC LIBRARY OF NEW LONDON

Board of Trustees Meeting

November 18, 2014

The meeting was called to order by President Daneen Roth at 4:20 p.m.

Present: G. Angell, L. Braxton, M. Doherty, J. Esposito, E. Garcia Gonzalez, D. Hersant, D. Roth, Director S. Maryeski

Excused: W. Hannaford

Absent: E. Gerity, A. Kinsall

Minutes of the October 21, 2014, meeting were approved.

Director's Report—no written report this month. The library's fire equipment has been inspected and there are some minor adjustments that need to be made.

Ad Hoc Library Support Committee—voted to establish this committee and approve its proposed actions (see attached for description). Re the t-shirts: probably will charge \$10 for them but provide them free of charge to those of the staff who want them.

Personnel Committee—the committee had met to discuss sick leave provisions, particularly in the area of borrowing from leave time not yet earned. The issue of dental insurance will be taken up in January. The need for a full time children's librarian was recognized and is recommended, as was the hiring of security guards through an outside contractor (for liability, insurance, etc. reasons)

Treasurer's Report—expenses are still about \$10,000 over the budgeted amount, but there is no problem with available cash.

Development Committee—a draft of the annual appeal letter was presented. The letter will be mailed very soon.

Grant Committee--\$1,000 has been received from Chelsea Bank and a grant request will be sent out requesting Block Grant funds soon

Building & Grounds Committee—ceiling tiles and carpeting in the reading room need attention (cleaning), the new water heater has been installed, and direction arrows have been painted in the parking lot.

Friends of the Library - The Friends' annual meeting was very successful and the author who spoke at the meeting was well received. A check for \$11,000 was presented to the library, representing proceeds from the various fund-raising activities that were held during the year.

Policy/Bylaws Committee—replacement pages for the Patron Policies and Bylaws were distributed, reflecting amendments voted on in the past few months.

Long Range Planning Committee—the possibility of installing some solar panels will be considered, as will the hiring of a full time children's librarian.

Action Item—as a result of the executive session of the board held last month, it was voted to award the Director a 3% increase in salary, retroactive to July 1, 2014.

New Business—Rick Gipstein has volunteered to have note cards printed, at no charge to the library with some of his photographs of the library on them. It was voted to accept his generous offer with thanks. J. Esposito offered the services of the Friends in contacting Mr. Gipstein about the details.

It was voted to give \$100 (net) in December to each of the staff as a Christmas gift.

The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Mary Doherty, Secretary