



PUBLIC LIBRARY OF NEW LONDON
63 Huntington Street, New London, CT 06320
Minutes of Board of Trustees Meeting
February 21, 2017

The meeting was called to order by President D. Roth at 4:00 p.m.

Present: G. Angell, L. Braxton, M. Doherty, J. Esposito, E. Garcia Gonzalez, W. Hannaford, D. Hersant, A. Kinsall, V. Mueller, D. Roth, Director S. Maryeski

Excused: H. Kydd III

Minutes of the January 17, 2017 meeting were approved.

Director's Report—see her written report. She announced that the installation of the snow guards had been completed; also that the patron counter needs repair and that the cameras need upgrading plus some additional cameras.

The bulk of the meeting was devoted to reviewing the preliminary budget for the next fiscal year. It must be submitted to the city soon. It showed a large shortfall in receipts over expenditures. Adjustments were made to many of the figures, and the director will rework it to bring it into balance.

Policy/Bylaws Committee—a new policy was voted to be added to the policy manual. It covers the requirements for the borrowing of the newly purchased Hot Spots.

(The president had to leave early and the balance of the meeting was conducted by the vice-president, G. Angell.)

Executive Committee—the committee met the previous week as a beginning of the budget review process and made some preliminary suggestions.

Treasurer's Report—based on the current seven month figures he is projecting a possible savings of around \$25,000 in expenses by year end.

Development Committee—it was proposed that some professional and business groups be targeted for donations and letters be sent out to them requesting their financial help.

It was suggested that a large fund -raising event be undertaken next year in order to raise a substantial amount of money for the library. Several members have volunteered to work on this project.

Building & Grounds Committee—the problem of the lack of handicap access to the bathroom still needs to be addressed. In the meantime the bathroom will be refreshed.

Friends of the Library—the date for the annual book sale has been set as May 20. It was noted, pleasantly, that the annual donations at that time from the “Angel” group of donors has been increasing.

Action Items—it was voted to submit this year’s request from the Love Our Libraries grant for new audio visual equipment for the community room and new furniture for the children’s room (the director has asked for help from volunteers in deciding what to buy).

The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Mary Doherty, Secretary