**Public Library of New London Board of Trustees Meeting**

**December 6, 2022**

Present: Gordon Angell, Madhu Gupta, Bill Hannaford, Daneen Roth. Present via Zoom: Habibah Abdul-Hakeem, Nick Fischer, City Councilor Akil Peck.

The meeting was called to order by President Daneen Roth at 4:07 p.m.

Nick Fischer moved to accept the minutes of the Board meeting of October 18, 2022 as submitted. Bill Hannaford seconded the motion, which passed unanimously.

Executive Director Madhu Gupta announced that the Library audit is complete and the auditor will be ready to present a report to The Board in January. The Director noted the highlights of her report and explained the issues related to the recent roof repairs. It may be necessary to hire a structural engineer to assess the safety of the roof timbers damaged by the roof leaks. The Board authorized the Director to proceed with the roof work, which will probably begin in January. Gordon Angell moved to approve the extra funds and Nick Fischer seconded the motion, which passed unanimously.

The Board approved payment of the 3% increase in LION fees for the next year, totaling $44,828. Nick Fischer moved to approve and Bill Hannaford seconded the motion, which passed unanimously.

Nick Fischer moved to increase Fran Gibb-Kail’s hourly rate by $5 while she is assuming the Director’s responsibilities during the Director’s absence from Dec. 12-Jan. 12. Gordon Angell seconded the motion, which passed unanimously.

Executive Director Gupta reviewed the Personnel Policy revisions enacted during the past year and noted a change in employees being required to wear Library identification tags rather than personal name tags. Nick Fischer moved to accept that recommendation and Gordon Angell seconded the motion, which passed unanimously. The revised Personnel Policy will be made available to Board members for final review at the February Board meeting.

Nick Fischer moved to adjourn and Gordon Angell seconded the motion. President Daneen Roth adjourned the meeting at 4:40 p.m.

Respectfully submitted,

Daneen Roth, acting Recording Secretary