

PLNL Board of Trustees Meeting Minutes April 16, 2024

Present: In person: Gordon Angell, Madhu Gupta, Daneen Roth. Via Zoom: Habibah Abdul-Hakeem, Nick Fischer, Liz Garcia Gonzales **Absent:** Lonnie Braxton, Bill Hannaford, Henry Kydd, Victoria Mueller **Resigned:** Fran Kinsall, Beth Stepski **Guest:** City Councilor Akil Peck

President Daneen Roth called the meeting to order at 4:10 p.m.

Councilor Akil Peck offered the Board congratulations on the success of the First Annual Friends of the Library Gala on April 6. He also informed the Board of the way CDBG funds will be divided this year.

Nick Fischer moved that the minutes of the meetings of February, 2024 be approved as submitted. Gordon Angell seconded the motion, which passed unanimously.

Executive Director Madhu Gupta gave highlights of her report, noting that the roof repairs have been completed. The Director reported that the request for an extension for completion of the CDBG project for the main reading room carpet replacement had been approved. She noted that the Library will employ the services of Bartol for the Library HVAC contract, at a savings of about 70% over the costs for the same as quoted by EMCOR. A request for a grant of \$16,615 for 19 new computers has been submitted to The Community Foundation.

In view of the recent resignations of two Board Members and the dissolving of The Friends of the Library, it will be necessary to review and revise the Bylaws. Changes will be proposed and emailed to Board members for consideration and comment. Nick Fischer moved to combine the remaining members of the Friends of the Library with the Library Development Committee. Gordon Angell seconded the motion, which passed unanimously.

A proposed list of ideas for long-range planning will be compiled and circulated via email for Board input.

The Executive Director proposed closing the Library on December 24 and 25, 2024, and closing the Library at 12:00 noon on December 31. Nick Fischer moved to approve the request. Gordon Angell seconded the motion, which passed unanimously.

Executive Director Madhu Gupta has been named as the Outstanding Librarian for 2024 by The Connecticut Library Association. She will be honored on April 30 during the CLA annual meeting at the Mystic Marriott. The Board extended congratulations to her on her excellent performance.

Gordon Angell moved to adjourn and Liz Garcia Gonzales seconded the motion, which passed unanimously. The meeting was adjourned at 4:46 p.m.

Respectfully submitted,

Daneen Roth, Acting Secretary