

The Public Library of New London Board of Trustees Meeting Minutes August 19, 2025

Present: Lonnie Braxton, Scott Garbini (Zoom), Madhu Gupta, Habibah Abdul-Hakeem (Zoom), Daneen Roth

Board President Daneen Roth called the meeting to order at 4:09 p.m.

Scott Garbini moved to accept the minutes of the June 17, 2025 meeting. Habibah Abdul-Hakeem seconded the motion, which passed unanimously.

Executive Director Madhu Gupta noted that the annual Library audit will take place this November.

Madhu Gupta reported The Library had received grants from the Lions Club for large print materials and audiobooks. A local church had also given a donation of \$500 and the funds were put towards the purchase of a children's room play kitchen.

The Library accepted the bid submitted for the Teen Room shelving. The boiler pipe replacement revealed that more pipes were leaking and needed to be replaced. The replacements were not included in the original bid, so the amount for the entire project will therefore be larger. The water fountain on the lower level was repaired.

There was a 21% increase in circulation and over 100 new Library cards issued due to summer reading programs.

The Fort Trumbull Family picnic sponsored by the Library attracted 44 participants. There was a school supply swap. 150 youngsters participated in the children's Summer Reading Program.

The Library will be sponsoring a Beyond High School educational fair with representatives from local colleges and trade schools. The Digital Navigator presented 12 programs and Senior Center classes.

The CBDG grant for carpet replacement in the Adult Reading Room has been completed.

What to do with mail for The Friends of The Library Organization was discussed. The Friends of the Library organization has been disbanded. The Executive Director will discuss how to direct the funds that may be left with the Library bookkeeper. Funds from the ongoing booksale in the Library lobby had been going into the Friends account.

Lonnie Braxton moved to accept the revised policies for Materials Review and Reconsideration, The Collection Development and Maintenance Policy, The Programming Policy, and the Display Policy. Scott Garbini seconded the motion, which passed unanimously. A subsequent email vote by Board Members not present was passed by October 1, 2025.

The Executive Director asked for early closings of the Library on Nov. 26, at 3:00p.m. and on December 31 at 1:00 p.m. Scott Garbini moved to accept the early closings. Lonnie Braxton seconded the motion, which passed unanimously.

Lonnie Braxton moved to adjourn the meeting and Scott Garbini seconded the motion, which passed unanimously. The meeting was adjourned at 4:55 p.m.

Respectfully Submitted,
Daneen Roth, Acting Secretary