

PUBLIC LIBRARY OF NEW LONDON
63 Huntington Street, New London CT 06320

For Immediate Release

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Microsoft Excel Part 3

New London, CT, Tuesday, November 15, 2016, 12:30 -1:30PM– The Public Library of New London will be providing an Excel Part 3 course to continue the wonderful work that was done in the first two courses. The Microsoft Excel Part 3 Course will be held on November 15 from 12:30-1:30PM. This course is for those that have a basic, working knowledge of Excel or have taken the Part 1 and Part 2 courses. Attendees will learn how to insert graphs and charts, organize data, and customize the print layout for file sharing purposes.

A basic working knowledge of using computers is required for the courses. This course is free and all materials will be provided. Registration required as seating is limited. Call or go online to plnl.org to register.

For more information, please contact Patience Clarke at 860-447-1411 x3, pclarke@plnl.org or go to the library's website at www.plnl.org

Optional Pictures: (Labeled for Reuse)

