

Public Library of New London

Student Card Application

This application must be filled out **COMPLETELY** by the custodial parent or guardian before a class visit. If a student had a previous card, the library will waive any late fees and/or library card replacement fee one time. Parents or guardians are responsible for any material replacement fees currently on the card. Any fee incurred on this card after that first visit is the responsibility of the parent or guardian.

Please print

The parent or guardian must sign the student's library card before student is able to use it.

Date: _____ Gender : Male Female

Student's Last Name: _____ First Name _____ Initial _____

Student's Home Address _____

City/State _____ Zip Code _____

Home Phone (_____) _____

Email Address _____

Would you like to receive periodic email updates from the library? YES NO

Student's School: _____

Student's Date of Birth: _____

Parent's Name (Please Print): _____

Parent's State ID/Driver's license/Passport Number: _____ State/Country issuing ID: _____

Expiration Date: _____ Please circle: State ID Driver's License Passport

Parents or guardians assume responsibility for materials charged out to his card, any fines or fees incurred and the behavior of the child. They agree to notify the library immediately of any change of contact information. The Public Library of New London does not provide filtered internet access. By signing this application, parents or guardians acknowledge that it is their responsibility to limit or allow their child's use of electronic resources, including the internet at the library.

Parent or Guardian Signature: _____

I have verified that the information in this application matches the information I have on this student's school record.

Teacher Name: _____ Teacher Signature _____

FOR LIBRARY USE ONLY

Barcode _____ Expiration Date _____

Staff initial _____ Date: _____ Verified by: _____ Date: _____

Amount Fines Waived: \$ _____ Amount replacements waive: \$ _____

How does my child apply for a library card?

To apply for a library card, s/he:

- Must be able to write his/her own name
- Must live in New London
- Must visit the library with a parent/guardian or with their teacher

If the student is 14 years old or older, s/he can visit their library on their own, but must bring a picture ID and proof of address. Middle School and High School students can use information from PowerSchool as their ID.

I do not live in New London, but my child attends a New London School. Is s/he eligible to receive a library card?

No. Students must live in New London to be eligible. You must visit the library in the town you live in and get a library card for your child there. Your child will be able to use his/her card in the Public Library of New London or any public library in the state of Connecticut. S/he must have his/her library card with them in order to borrow library materials or use the computers in our library.

My child had a library card before. Can s/he get a new card?

When your child visits the library with his/her teacher, your child will be able to get a replacement card only if all books borrowed have been returned and/or any replacement fees have been paid. The library will waive any fines the child has the first time we replace the library card. Parents/guardians are responsible for any fines incurred on the card after that.

My child lost a book we borrowed from the library. What do I need to do?

If your child lost materials borrowed from the library, you are responsible for the replacement fee before s/he can get a replacement card. If the book belongs to the Public Library of New London, you can visit the library to pay the fee. If the book belongs to another library, you can write a check to the library and we will send it that library or you can visit or send it to the library yourself. The account must be completely cleared of any replacement fee before we can replace the card.

Can my child use the computer while visiting the library?

Yes. However, since the library does not provide filtered internet access, you assume responsibility to limit or allow your child's use of the computer at the library.

The Public Library of New London Children's Room policy is that a child must have his/her card with them in order to use the computer. Children are not allowed to use a guest pass at any time.

I have more questions, who do I contact?

You can contact the Public Library of New London Circulation Desk at 860.447.1411 x6 for more information.