

The Public Library of New London
October 20, 2020 Board Meeting Minutes

Present: Habibah Abdul-Hakeem, Gordon Angell, Nick Fischer, Madhu Gupta, Daneen Roth, Henry Kydd, and Victoria Mueller

President Daneen Roth called the Zoom meeting to order at 4:01 p.m.

ACTION: Nick Fischer moved that the minutes of the August 18, 2020 meeting be accepted as submitted. Gordon Angell seconded the motion, which passed unanimously.

ACTION: Nick Fischer moved to grant permission to use funds from the *Everybody Learns Public Library Grant* to drill holes and mount an access point to the exterior of the library for increased capacity high speed publicly available Wi-Fi. Gordon Angell seconded the motion, which passed unanimously.

Executive Director Madhu Gupta discussed other plans for spending this grant money including PPE, furniture, cleaning supplies, and the cleaning of the adult reading room carpet.

Executive Director Madhu Gupta shared highlights from the October 20, 2020 Director's Report:

- I. As previously discussed at the last board meeting, due to an error, the City of New London had been paying the health insurance cost for a Library employee since October 2018. The City has asked the Library to repay that sum. The appropriate City officials will be contacted to discuss repayment options. Update is that to date, the City of NL has not given Madhu an invoice. Board members discussed options for repayment, including waiting until our audit is complete.
- II. Status of library personnel was discussed including the variety of ways in which they continue to work through the pandemic. The library is currently not recruiting volunteers or holding in-person programs due to COVID-19.
- III. Madhu Gupta and Gordon Angell shared out the results of their meeting regarding the Teen Room remodeling project. Discussions and planning continue to ensure that the arrangement of furniture, technology, and other equipment is all ADA compliant.
- IV. It was reported out that the library is open 1 extra hour each week, currently following Phase 3 reopening guidelines, and operating at 75% capacity.
- V. Work continues updating the PLNL website to simplify making donations.

ACTION: Nick Fischer moved that the PLNL hours of operation on November 25th, December 24th, and December 31st be changed from 10:00 a.m. - 4:00 p.m. to 10:00 a.m. – 1:00 p.m. Henry Kydd seconded the motion, which passed unanimously.

The Board of Trustees spent a few moments remembering and reflecting upon the life of long-time member of the PLNL Board of Trustees, Josie Esposito. Discussions continue about how best to honor Josie and pay respect to all her hard work, dedication, and service to the library over the course of many years. PLNL

President Daneen Roth will share a draft letter to Ms. Esposito's family with the PLNL Board of Trustees for their approval prior to sending.

ACTION: Nick Fisher moved that the PLNL Board of Trustees move into executive session at 4:30 PM. Gordon Angell seconded the motion, which passed unanimously.

PLNL Board of Trustees came out of executive session at 4:36 p.m.

ACTION: Nick Fischer moved to adjourn the October 20, 2020 Board Meeting. Gordon Angell seconded the motion, which passed unanimously. The meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Henry E. Kydd III, Secretary